

**FIRST INDEMNITY OF AMERICA
INSURANCE COMPANY**

2740 Rt. 10 West, Suite 205
Morris Plains, New Jersey 07950
Fax: (973) 402-0770
(973) 402-1200

ITEMS REQUIRED FOR CONTRACT BONDS

Please check off the items provided within the Submission package. (Click over blank lines to place a check)

- 1. GENERAL INDEMNITY AGREEMENT- Has to be signed by all of the principals and their spouses and notarized.
- 2. Copies of the last two (2) years Fiscal Year Ending Financial Statements or Tax Returns of the Insured.
- 3. Complete, signed Personal Financial Statement on all of the principals of the entity looking to be bonded.
- 4. A copy of the Corporate Resolution or Partnership Agreement.
- 5. Copies of the last two (2) years 1040 U.S. Individual Income Tax Returns of each of the Principals (all schedules must be attached).
- 6. A completed Work on Hand schedule.
- 7. A bank reference letter providing availability of working capital line of credit and status of the overall banking relationship.
- 8. Copies of the last three (3) months bank statements of the primary operating Account.
- 9. Copies of the principal's resumes.
- 10. A completed contractor's profile worksheet.
- 11. Collateral – will be determined on a case-by-case basis.